[Shareholder’s address]

1 November 2013

The Directors

XYZ Limited

[Company Address]

Dear Sirs

**Application for new shares of XYZ Limited (the Company)**

Please accept this letter as my application for the issue of 100 ordinary shares of £1.00 each in the capital of XYZ Limited to be issued at £1.00 per share fully paid. I therefore request that you allot such shares to me and, in full payment for the said shares, I enclose a cheque in the sum of £100.00.

I agree to take these shares subject to the constitution of the company. I therefore authorise you to enter my name in the company’s Register of Members as the holder of the said shares.

Yours faithfully

[Signature]

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[Print name]

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