XYZ Limited[Company address]

 6 June 2016

[Addressee name]

[Address]

Dear [Addressee name]

**Register of People with Significant Control – Restrictions Notice**

**Interests in XYZ Limited shares**

On 6 April 2016 we sent you a notice under section 790D / 790E of the Companies Act 2006 (the Act) requiring that you provide us, in writing [including by email to the address shown above], within one calendar month of the date of the notice, specified information concerning your interest (within the meaning of Part 21A of the Act), if any, in the shares of XYZ Limited or your knowledge of any person or legal entity that might have such an interest.

On 6 May 2016 we sent you a warning notice pursuant to paragraph (1)(2) of Schedule 1B to the Act. Copies of both notices we have sent you are included with this notice. You have persisted in your failure to comply with your legal obligation to respond to these notices or provide a valid reason for not doing so.

We are therefore writing to you pursuant to paragraph (1)(3) Schedule 1B to the Act to give you notice that, in consequence of these repeated failures, XYZ Limited hereby issues you with a restrictions notice pursuant to paragraphs (1)(3) and (1)(4) of Schedule 1B to the Act.

In accordance with paragraph (3) of Schedule 1B to the Act, the effect of this restrictions notice in respect of your interest in XYZ Limited is that, from the date of this restrictions notice:

* Any transfer of your interest is void, as is any agreement to transfer your interest or (other than in a liquidation) any associated right;
* No rights are exercisable in respect of your interest;
* No shares may be issued in right of your interest or in pursuance of an offer made to the interest holder; and
* Except in a liquidation, no payment may be made of sums due from the company in respect of your interest, whether in respect of capital or otherwise.

While this restrictions notice is in place the following acts, or failures to act, may constitute an offence:

* Exercising or purporting to exercise any right to dispose of your interest;
* Exercising or purporting to exercise any right to dispose of any right to be issued with your interest;
* Voting in respect of your interest (whether as holder of the interest or as proxy) or appointing a proxy to vote in respect of your interest;
* Failing to notify a person entitled (apart from the restrictions) to vote in respect of your interest, whether as holder or proxy, who you do not know to be aware that your interest is subject to restrictions; and
* Entering into an agreement to transfer your interest or any associated right (except in a liquidation).

Full details of your obligations under this Part of the Act and the penalties for failure to comply with them can be found on the www.gov.uk website.

Yours sincerely/faithfully

[Signature]

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[Name]

Director / Company Secretary