XYZ Limited[Company address]

 6 April 2016

[Suspected RLE name]

[Suspected RLE address]

Dear [Suspected RLE name]

**Register of People with Significant Control – Notice to a legal entity under section 790D of the Companies Act 2006 (the Act)**

**Interests in XYZ Limited**

We know or have reasonable cause to believe that you may be a registrable legal entity, as defined in section 790C of the Act in respect of XYZ Limited.

We therefore require you, pursuant to section 790D of the Act, to provide us, in writing (including by email to the address shown above), within one calendar month of the date of this notice, the following information concerning your interest (within the meaning of Part 21A of the Act), if any, in XYZ Limited:

1. Whether or not you are a registrable legal entity within the meaning of this Part of the Act or a legal person to be regarded as an entity under section 790C(12) of the Act;
2. If you are such an entity, to confirm or correct any of the following particulars, or to supply any that are missing:
* Name – i.e. corporate or firm name]
* Address of registered or principal office
* Legal form of the person or entity and the law by which it is governed
* If applicable, the register of companies in which it is entered (including details of the state) and its registration number in that register
* Date on which it became a registrable person or registrable relevant legal entity in relation to XYZ Limited
* The nature of its control over XYZ Limited as defined in Schedule 1A to the Act
1. If you are not such a registrable legal entity, whether you know the identity of anyone who is a legal entity or a registrable person within the meaning of section 790D(6) of the Act, or of anyone likely to have that knowledge and, in either case, to provide any of the above particulars that are within your knowledge, stating whether or not these particulars are being supplied with the knowledge of each of the persons or legal entities concerned.

You should be aware that failure to provide the information required by this notice, or to disclose false information, is an offence under paragraph 13 of Schedule 1B to the Act subject to a penalty of up to two years imprisonment, or a fine (or both). In addition, XYZ Limited may take action to restrict your control rights until such time as you have complied with this notice or provided a valid reason sufficient to justify your failure to do so.

Full details of your obligations under this Part of the Act can be found on the www.gov.uk website.

Yours sincerely/faithfully

[Signature]

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[Name]

Director / Company Secretary